



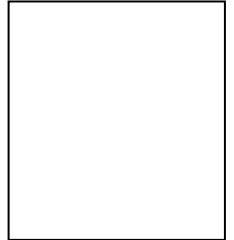
# MAGNA PRIMA BERHAD

(369519-P)

Lot No. C-G11 & C-G12, Block C, Jalan Persiaran Surian, Palm Spring @ Damansara  
47810 Kota Damansara, Petaling Jaya, Selangor

**CONFIDENTIAL**

## APPLICATION FOR EMPLOYMENT



- 1 Please write in block letters. Tick ( ) boxes as appropriate.
- 2 No spaces should be left blank. If it is not applicable, write 'N.A' or 'NIL'.
- 3 Copies of certificates or testimonials should be attached to the form.
- 4 The originals should be brought to the interview.

### POSITION APPLIED FOR :

#### PERSONAL DETAILS

NAME : ..... NATIONALITY: .....

NRIC NO : (New) ..... (Old) ..... DATE OF BIRTH: .....

COLOUR : ..... SEX:  MALE  FEMALE

PLACE OF BIRTH : ..... RACE: .....

CORRESPONDENCE ADDRESS : ..... RELIGION: .....

..... TEL NO. (hse): .....

..... TEL NO. (off): .....

(Post Code) (Town/State)

#### HEALTH

PHYSICAL DISSABILITIES / ALLERGIES (if any) : .....

MAJOR ILLNESS SUFFERED SINCE BIRTH : .....

#### FAMILY DETAILS

MARITAL STATUS :  SINGLE  MARRIED  OTHERS - Please state .....

NAME OF SPOUSE : ..... NO. OF CHILDREN: .....

OCCUPATION & EMPLOYER : .....

PLEASE GIVE DETAILS OF WORKING MEMBERS OF YOUR FAMILY (parents, brothers, sisters & children)

NAME	RELATIONSHIP	OCCUPATION & EMPLOYER

<b>EDUCATION</b>	Note: Please attach copies of relevant certifications
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EDUCATIONAL INSTITUTIONS	DATE		HIGHEST QUALIFICATION OBTAINED	GRADE
	FROM	TO		
SECONDARY SCHOOL :				
COLLEGE / UNIVERSITY				
OTHER TRAINING ATTENDED				

PROFESSIONAL MEMBERSHIP		
NAME OF BODY	YEAR OF ADMISSION	MEMBERSHIP STATUS

CURRENT EMPLOYMENT			
NAME OF EMPLOYER:	_____		
STARTING POSITION:	_____	DATE JOINED:	_____
STARTING SALARY:	_____		
CURRENT POSITION:	_____	CURRENT SALARY:	_____
Please describe some of the key job functions in your current position: _____			

PAST EMPLOYMENT RECORD	Note : List most recent job first				
Name of Employer & Position	Salary		Date		Reason (s) for leaving
	Starting	Ending	Joined	Left	

**OTHER DETAILS**

EXPECTED SALARY AND BENEFITS

RESTRICTIONS ON TRANSFERABILITY, IF ANY

DATE AVAILABLE FOR WORK:

PLEASE GIVE ADDITIONAL INFORMATION WHICH YOU THINK MAY HELP IN YOUR APPLICATION

**CHARACTER REFEREES**

Please provide two persons (not relative)

Full name

Full name

Address

Tel No.

Address

Tel No.

Occupation

Years known

Occupation

Years know

I HEREBY DECLARE THAT THE INFORMATION GIVEN BY ME IN THIS FORM IS CORRECT AND TRUE TO THE BEST OF MY KNOWLEDGE. I FULLY UNDERSTAND AND ACCEPT THAT IF AT ANY TIME AFTER ENGAGEMENT IT IS FOUND THAT A FALSE DECLARATION HAS BEEN MADE IN THIS FORM THE EMPLOYER HAS THE ABSOLUTE RIGHT TO TERMINATE MY EMPLOYMENT FORTHWITH.

SIGNATURE

DATE

**FOR OFFICE USE ONLY**

JOB TITLE : .....

SALARY : .....

COMMENCEMENT DATE : .....

REMARKS : .....

APPROVED BY:

APPROVED BY :

DATE :

DATE :